



Please list your children's name(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Father\*:**

I , (please print your name) \_\_\_\_\_, verify that I have reviewed all of my electronic signatures submitted with my child's application to Faith West Academy. By signing below, I confirm that these signatures are valid and legally binding. These signatures will remain valid during the duration of my child's attendance at Faith West Academy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Mother\*:**

I , (please print your name) \_\_\_\_\_, verify that I have reviewed all of my electronic signatures submitted with my child's application to Faith West Academy. By signing below, I confirm that these signatures are valid and legally binding. These signatures will remain valid during the duration of my child's attendance at Faith West Academy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

\* If, due to death, divorce or otherwise, there is only one legal parent enrolling this child, official paperwork must be submitted to the Admission's Office. This includes; but is not limited to divorce decrees, adoption papers, etc.



## INTERNATIONAL CONTACT REQUIREMENTS & INFORMATION

STUDENT NAME: \_\_\_\_\_

Because it is sometimes necessary to communicate with a student's family while they are attending FWA, it is extremely important that FWA has a contact available who can speak fluent English. Please check one of the boxes below stating your preference for an international contact.

I am the student's parent and I speak fluent English.

Parent name \_\_\_\_\_

My primary phone number is \_\_\_\_\_

My primary email is \_\_\_\_\_

This student's parents cannot speak English. Because of this, the parents choose to have an international contact that the school can speak to at anytime regarding all student issues.

This contact **MUST** meet the following criteria:

1. The contact speaks fluent English.
2. The contact has an active cell phone that accepts calls and voicemails.
3. The contact is willing to act as the liaison between the school and the parents, as necessary.

Contact name \_\_\_\_\_

Contact's primary phone number is \_\_\_\_\_

Contact's primary email is \_\_\_\_\_

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Mother's Signature

**BELOW ARE THE INSTRUCTIONS FOR COMPLETING THE FAITH WEST ACADEMY DURABLE POWER OF ATTORNEY FORM. PLEASE READ THE INSTRUCTIONS CAREFULLY. PLEASE BE AWARE THAT FAILURE TO COMPLETE THE FAITH WEST ACADEMY DURABLE POWER OF ATTORNEY FORM ACCURATELY WILL RESULT IN YOUR CHILD NOT BEING ABLE TO ATTEND CLASS UNTIL THE COMPLETED FORM IS SUBMITTED TO THE ADMISSION'S OFFICE.**

**Find the number on the page that correlates with the numbers below:**

1. Enter your child's full legal name on this line.
2. Enter the full legal name(s) of your child's host/boarding parent(s) on this line.
3. Enter the address your child will be living at on this line.
4. Enter July 1 of the year of your child's anticipated graduation on this line. (EXAMPLE: July 1, 2022)
5. Complete all items in this box in the presence of a legal witness. This form must be signed by a notary and sealed with an official seal. Depending on the country you live in this may be at your notary office or lawyer's office.
6. DO NOT write anything in this box. This box is to be signed by your child's host/boarding parent in the United States.

**Faith West Academy**  
**Durable Power of Attorney**

The undersigned Grantor(s) is the custodial parent(s) or legal guardian(s) of (1) minor child ("student"). Grantor(s) hereby designates (2) living at (3) as the Custodian(s) of the Student, and grants to said Custodian(s) a legal guardian with full authority to take any appropriate action in the interest of the Student, including authorization for education or medical services. Such action shall have the same force of effect, and shall bind the undersigned Grantor(s), their heirs and assigns, to the same degree as would have been the case had action been taken by the Grantor(s).

Grantor(s) agrees to assume full responsibility for payment of any fees or other charges relating to the Student's education at Faith West Academy.

The Durable Power of Attorney shall remain in effect as long as the student is enrolled in Faith West Academy:

a. The following date: (4)

Or

b. This Durable Power of Attorney is revoked or rendered inoperative by the Grantor(s), the Custodian(s), or a court of law.

THIS POWER OF ATTORNEY DOES NOT CONFER LEGAL GUARDIANSHIP

**(5) GRANTOR(S) – PARENT:**

FATHER'S SIGNATURE \_\_\_\_\_ MOTHER'S SIGNATURE \_\_\_\_\_

On this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, personally appeared before \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is signed, and acknowledged to me that s/he signed it voluntary for its stated purpose.

NOTARY PUBLIC \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

**(6) CUSTODIAN – HOST FAMILY:**

The undersigned, whose relationship to the Student is \_\_\_\_\_, accepts the designation as Custodian(s) of student \_\_\_\_\_ and agrees to take all action necessary for the health and welfare of the student, including authorization for education or medical services and full cooperation with Faith West Academy where the Student is enrolled. The undersigned also agrees to assume responsibility for any fees or other charges relating to the Student's education.

HOST/BOARDING FATHER'S SIGNATURE \_\_\_\_\_ HOST/BOARDING MOTHER'S SIGNATURE \_\_\_\_\_

On this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, personally appeared before \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is signed, and acknowledged to me that s/he signed it voluntary for its stated purpose.

NOTARY PUBLIC \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

# Faith West Academy

## Durable Power of Attorney

The undersigned Grantor(s) is the custodial **parent(s) or legal guardian(s)** of \_\_\_\_\_, a minor child ("student"). Grantor(s) **hereby designates** \_\_\_\_\_, **living at** \_\_\_\_\_ as the Custodian(s) of the Student, and grants to said Custodian(s) a legal guardian with full authority to take any appropriate action in the interest of the Student, including authorization for education or medical services. Such action shall have the same force of effect, and shall bind the undersigned Grantor(s), their heirs and assigns, to the same degree as would have been the case had action been taken by the Grantor(s).

Grantor(S) agrees to assume full responsibility for payment of any fees or other charges relating to the Student's education at Faith West Academy.

The Durable Power of Attorney shall remain in effect as long as the student is enrolled in Faith West Academy:

a. The following date: \_\_\_\_\_

Or

b. This Durable Power of Attorney is revoked or rendered inoperative by the Grantor(s), the Custodian(s), or a court of law.

THIS POWER OF ATTORNEY DOES NOT CONFER LEGAL GUARDIANSHIP

### GRANTOR(S) – PARENT:

\_\_\_\_\_

SIGNATURE (parent)

SIGNATURE (parent)

On this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, personally appeared before

\_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is signed, and acknowledged to me that (s)he signed it voluntary for its stated purpose.

NOTARY PUBLIC \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

### CUSTODIAN – HOST FAMILY:

The undersigned, whose relationship to the Student is \_\_\_\_\_, accepts the designation as Custodian(s) of student: \_\_\_\_\_ and agrees to take all action necessary for the health and welfare of the student, including authorization for education or medical services and full cooperation with Faith West Academy where the Student is enrolled. The undersigned also agrees to assume responsibility for any fees or other charges relating to the Student's education.

\_\_\_\_\_

SIGNATURE (parent)

SIGNATURE (parent)

On this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, personally appeared before

\_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is signed, and acknowledged to me that (s)he signed it voluntary for its stated purpose.

NOTARY PUBLIC \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

# RESIDENTIAL LIVING GUIDE



## THE VILLAGE AT FAITH WEST

*2215 Porter Road*  
*Katy, Texas 77493*  
281-391-5683  
Fax: 281-391-2606  
[www.faithwest.org](http://www.faithwest.org)

Updated November 7, 2016

# WELCOME

The goal of *The Village at Faith West* is to develop a cohesive residential community for students who need a host home or boarding facility to pursue their course work at Faith West Academy. Student housing at *The Village at Faith West* has intentionally been designed to help foster the feeling among students that they are part of "one big, happy family."

Students have two housing options with *The Villages at Faith West*:

- ) The Faith West boarding facilities are located on the Faith West property. The boarding houses afford students a lifestyle that is like living at home. Rather than traditional dormitories, students live in comfortable, residential-style houses that include the types of amenities they might find in their own homes: individual living spaces, in-room Internet access and bath facilities, a common kitchen, game room, living room with fireplace, laundry facilities, and more.
- ) Faith West host homes are independent homes whose families are excited to welcome in one to four international students. These homes are part of the Faith West residential system and are overseen by the Faith West Administration.

On the following pages you will find the living guide, or rules, for living in a Faith West boarding facility or host home. At the end of each section, and in some areas that are very important for parents to know, you will find a signature line that looks like this:

ACKNOWLEDGEMENT INITIALS:

Parent: \_\_\_\_\_

Student: \_\_\_\_\_

Each of these sections requires the initials of the both the parent and the student. Your initials indicate that you have read and understand the section or the stated rule. If you do not understand the section or rule, please contact the registrar's office. The staff in the office will gladly explain any section or rule prior to you signing the acknowledgement.

At the end of this document you will find a final signature page. A full parent signature and a full student signature on this page indicate that you have read and understand the full Residential Living Guide and that you agree to abide by its terms.

## **STUDENT FINANCIALS**

### **CELL PHONES**

Purchasing a cell phone is the responsibility of the student. Each student must have a cell phone with an American number that can send and receive calls.

### **ACKNOWLEDGEMENT INITIALS:**

Parent: \_\_\_\_\_

Student: \_\_\_\_\_

### **DISCRETIONARY FUNDS**

All students have \$1000.00 in a Faith West Academy account for personal spending, such as personal items, toiletries, snacks, or entertainment, and for emergency expenditures, such as medical needs, etc.

Any additional funds required by Faith West Academy for the health and well-being of each student, or to cover any unexpected student expenditures or charges, will result in a charge to the student's account. All accounts must be paid in full by the end of the school year. Any unpaid amount will result in Faith West Academy holding all academic records and transcripts.

### **ACKNOWLEDGEMENT INITIALS:**

Parent: \_\_\_\_\_

Student: \_\_\_\_\_

### **HEALTH INSURANCE REQUIREMENTS**

Faith West Academy purchases health insurance for all boarding facility and host home students. Your tuition includes the cost of health insurance.

Parents may choose to purchase their own child's health insurance if they would like. 1-20 students **MUST** have an active health insurance policy for the entire time the student is in the United States. Any health insurance purchased by parents must be submitted to Faith West Academy prior to the student arriving in the United States.

### **DAMAGE/REPAIRS**

The cost of repairs to damage in student's rooms or in the public areas of the house, beyond reasonable wear and tear, will be charged to the responsible student's account. Student rooms are inspected upon arrival and departure.

## **HOUSE RULES**

1. We obey God.
2. We love, honor, and pray for one another.
3. We tell the truth.
4. We consider one another's interests ahead of our own.
5. We speak quietly and respectfully with one another.
6. We do not hurt one another with unkind words or deeds.
7. When someone needs correction, we correct him in love.
8. When someone is sorry, we forgive him.
9. When someone is sad, we comfort him.
10. When someone is happy, we rejoice with him.
11. When we have something nice to share, we share it.
12. When we have work to do, we do it without complaining.
13. We take good care of everything that God has given us.
14. We do not create unnecessary work for others.
15. When we open something, we close it.
16. When we take something out, we put it away.
17. When we turn something on, we turn it off.
18. When we make a mess, we clean it up.
19. When we do not know what to do, we ask.
20. When we go out, we act just as if we were in this house.
21. When we disobey or forget any of the Rules of This House, we accept the discipline and instruction of the Lord.



## GENERAL INFORMATION

### ASSIGNED ROOMS

Students must not enter another student's room without permission.

### CURFEW, STUDY HOURS, LIGHTS OUT, ETC.

Students who desire to leave the house; for any reason except attending school, must have permission from the house parents.

Curfew is 10:00 pm on weekdays, midnight on weekends. There are NO curfew extensions with the exception of school sponsored **events**; such as, prom, homecoming, etc.

Study hours, lights out, etc. are determined by the boarding/host parents according to their discretion. Things parents take into account when determining these guidelines include student age, school schedule, homework load, family schedule, etc.

### DISCIPLINE PROCEDURES

Boarding/host parents take care of minor disciplinary issues in the home. Larger disciplinary issues are addressed by the Faith West Administration. Additionally, anytime a student does not respond to the boarding/host parent's discipline, the parent will partner with the Faith West Administration to correct any undesirable behavior according to the Faith West Academy Student Handbook.

### ELECTRONIC DEVICES

Cell phones may not be brought to the table or used during meal times.

All electronic devices are to be left in the kitchen or living room each school night. No student may have access to any electronics after lights out.

### HOUSE ACTIVITIES

Attending organized house activities is required. Church attendance is considered a house activity.

### HOUSE CLEANING

Students are required to clean up after themselves, keep their personal spaces cleaned, and wash and dry their own laundry. In addition, keeping with the family atmosphere, all students are expected to work with the boarding/host parents to keep the house clean.

### TELEVISION/GAME ROOM

A television/game room is available for students to watch television or to socialize. Videos in a language other than English must have English subtitles. Absolutely no R-rated movies/games/internet/videos with a mature rating are allowed on the television or computers. The boarding/host have the right to set appropriate TV viewing times.

### TOBACCO, ILLEGAL DRUGS AND ALCOHOL

Students may not possess or use any tobacco, alcohol, or drugs. Boarding/host parents and school staff may search a student's living space if a violation of this policy is suspected. Students who violate this policy will be expelled from Faith West Academy immediately.

### VEHICLES

Students who are 16 are allowed to have a vehicle with a valid license, current inspection, current registration, and personal vehicle insurance. A student may leave only campus with permission from boarding/host parents.

## TRAVEL ARRANGEMENTS

All travel arrangements **MUST** be communicated directly to the boarding/host parents, as well as, the Faith West Academy Admissions Director.

Pick-up and drop off dates for the start and end of the school year and for semester breaks will be established by the Faith West Academy Admissions Director; if the student has a flight on another date, they will need to pay for shuttle/taxi transportation.

**NOTICE:** *The family and student should be familiar with The Faith West Academic Policies relating to absences at exam times. This will be helpful with making your travel arrangements.*

**NEW STUDENTS** are required to arrive in the United States 8-10 days BEFORE the first day of school. The week before school starts, new students will be taking placement exams, shopping for school uniforms and supplies, and attending orientation and welcome camp.

ACKNOWLEDGEMENT INITIALS:

Parent: \_\_\_\_\_

Student: \_\_\_\_\_

**I have read and will abide by the regulations set forth in the Residential Living Guide:**

STUDENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**I have read and will support the regulations set forth in the Residential Living Guide:**

FATHER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MOTHER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_