Student Directions for turnitin.com
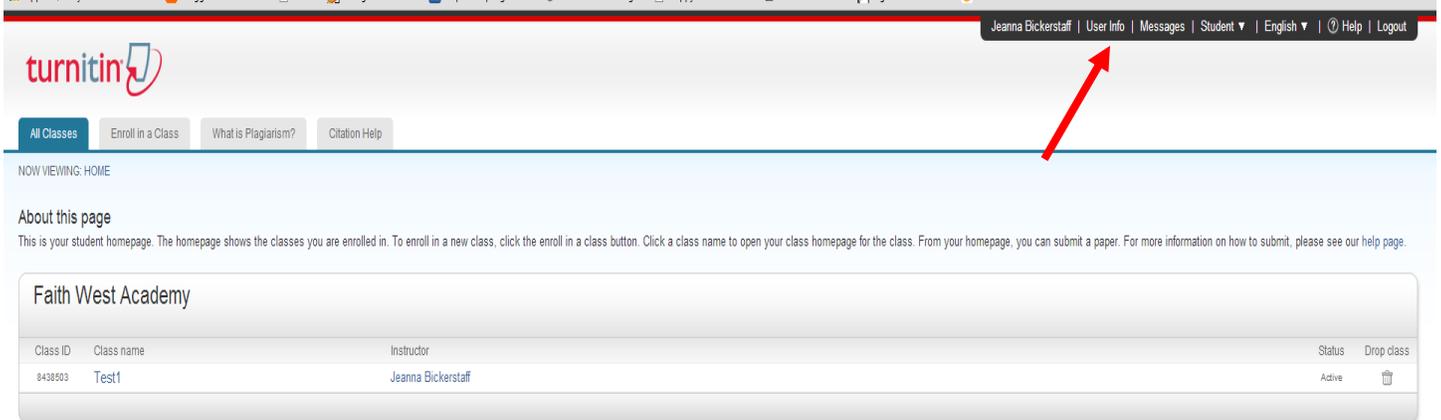
1. Go to www.turnitin.com

2. **New User** (upper right-hand corner). **Create a user profile.**

   - **Email address**. Use your FAITH WEST EMAIL ADDRESS.

   - **Personal password**: 6-12 characters with at least one number. Be SURE to record this where you can find it again!

     - **Record your password**: _____

3. **Class Enrollment**

   - Enter class id number: _____

   - Enter class password: _____

4. **Existing User Login:** Login using your email address and personal password.

   - Click the "enroll in class" button.

   - Enter class id number: _____

   - Enter class password: _____

   - Be sure to change your email address to your new FWA email address. Here are the steps:

CHANGING STUDENT EMAIL ADDRESSES

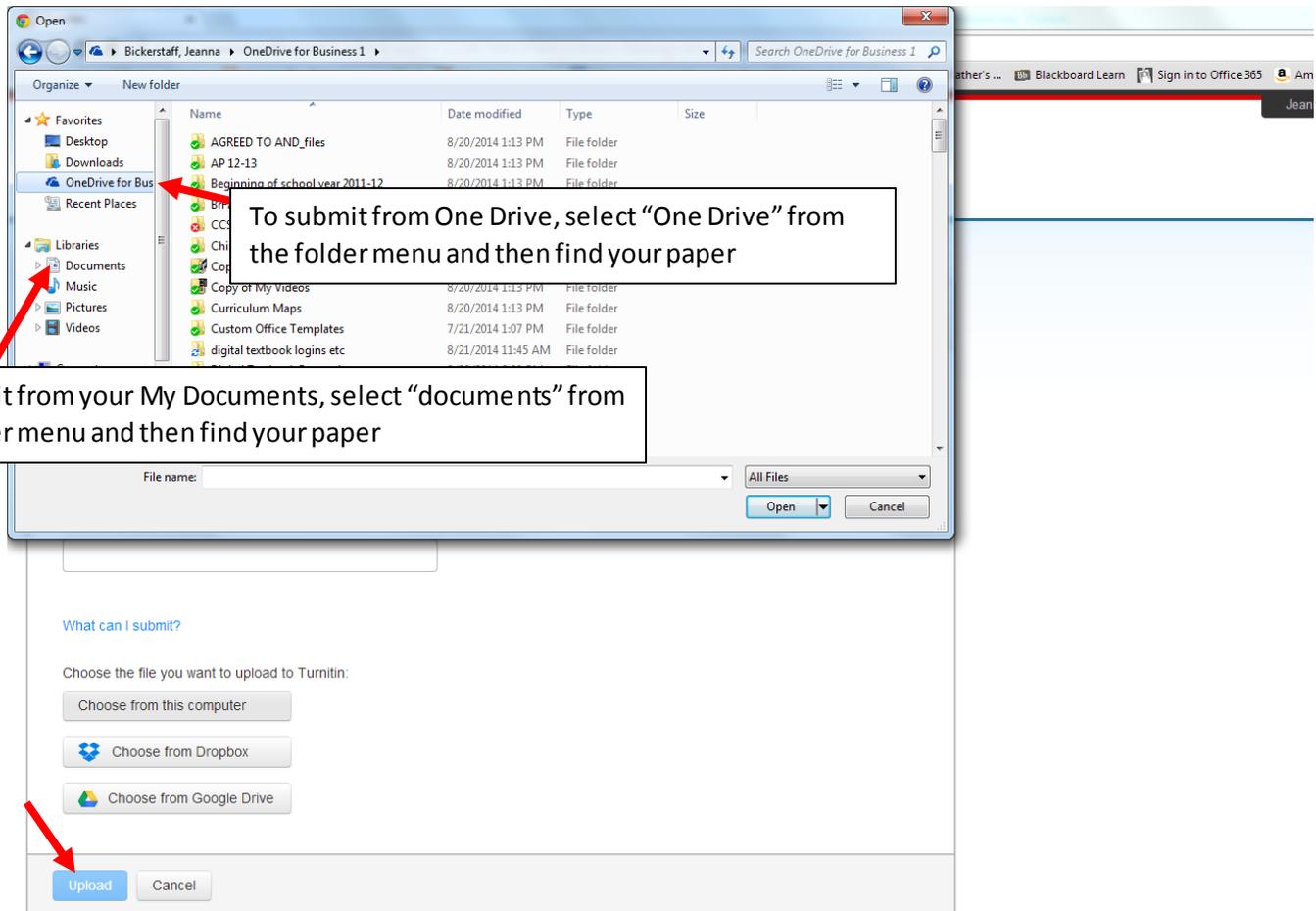1. From the main screen (below), choose "user info" in the top right hand corner

Once here, change the email address in the system to your FWA email. When you are done, simply click submit in the bottom left.
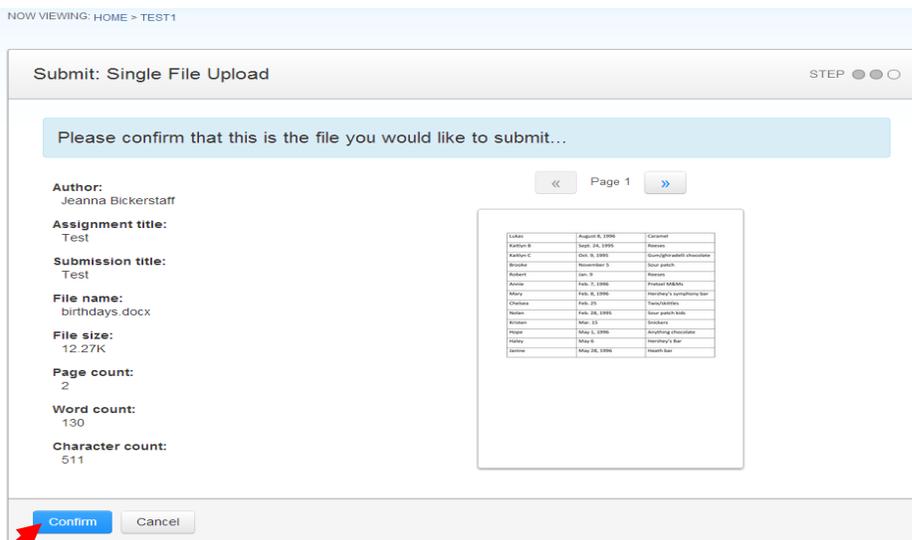
To see your class assignments:

Enter Class Screen: Click on your class, for example, English III 1st. You will probably see only one class, but if your other teachers use turnitin, you'll see more.

To Submit Paper:

1. Click on the submit button to the right of the title of the assignment you're turning in, such as "Research Paper."

   - Enter the title of your paper.
   - Use the browse button to find your file on your computer, USB drive, or One Drive

To submit from One Drive, select "One Drive" from the folder menu and then find your paper

To submit from your My Documents, select "documents" from the folder menu and then find your paper

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

Choose from Dropbox

Choose from Google Drive

Upload   Cancel

2. Click "UPLOAD"

3. You will then come to a confirmation screen. You MUST click CONFIRM on this screen!

NOW VIEWING: HOME > TEST1

Submit: Single File Upload   STEP ● ● ○

Please confirm that this is the file you would like to submit…

Author:
Jeanna Bickerstaff

Assignment title:
Test

Submission title:
Test

File name:
birthdays.docx

File size:
12.27K

Page count:
2

Word count:
130

Character count:
511

«   Page 1   »

Confirm   Cancel

4. Your next screen will be a digital submission receipt. This will also be emailed to you. Print or save this screen in case you need to prove that you submitted your paper on time.

5. **To view Originality Report,** click on icon underneath the "similarity" title. If you are quoting material, you can expect turnitin.com to match some of your paper to other sources. Once you click on the similarity icon, you will be able to see how much and what is coming up in your paper as plagiarized.